



'Achieving Excellence'

FAIRHILLS HIGH SCHOOL ANNUAL CONFIRMATION OF ENROLMENT

Revised 9/10/14

Dear Parents

If your student is not going to be enrolled at Fairhills, you do not need to fill in this form. However we ask that you send an email to fairhills.hs@edumail.com.au providing the exit details including what they will be doing next year. Also indicate what date you will return the school's Notebook computer that your student has been using.

This Confirmation of Enrolment form includes a comprehensive set of important understandings and responsibilities whereby parents can assist the staff to provide a safe environment and the best possible learning and developmental outcomes for their students at Fairhills.

Please read it through carefully, **tick each of the boxes that are relevant to you**, sign it and return it asap but no later than the due date of 5th **February**. If you would like further information on any item before signing, check the 'Enrolment' section of the school website www.fairhillshs.vic.edu.au or phone the sub school Associate Principal (Russell Poulier, Year 7-9 or Kathryn Middleton, Year 10-12) on 9758 5022 preferably before the due date.

A. CURRENT FAMILY DETAILS :

It is imperative that we have up-to-date contact details for all our current students. In the case of illness, accident or emergency we may need to contact you immediately. Our funding is affected by parental level of education as well as current employment status and occupation group.

Please complete the attached **DET Data Collection Form** if your student is **NOT** in year 7.

B. Student Well Being

- We understand that Educational research repeatedly shows that student outcomes are enhanced when parents:
 - (i) *actively participate* in their student's learning
 - (ii) *consistently support* the school's ethos, structures and processes
 - (iii) *constructively work together* with the school staff on matters affecting their particular student.
- We will ensure that our student attends school punctually and regularly (except when ill or other good reason) and phone the Attendance Hotline (or send an email) by 9.00am on any day of absence.
- We will ensure that our student is in full school uniform each day or provide a note on the day if there is a temporary reason for not doing so.
- We have read the document 'Expectations for Homework, Years 7-12' and will encourage and assist our student to consistently meet these expectations.
- We will take the opportunity to keep our student's Home Group Tutor informed of any personal circumstances which we consider may be relevant and consult with him/her as a first port of call if we have any concerns.
- We will take the opportunity to attend at least one of the two Parent/Teacher/Student interview sessions scheduled each year

C. Behavioural Expectations

- We understand that parents overwhelmingly want their students' school to have clear and fair standards and rules about student behaviour so that the school environment is safe, orderly, conducive to effective student learning and respectful of property, students, parents and staff.
- We want to work conscientiously with the school to assist our student to further develop his/her ability to consistently choose behaviour which is responsible and respectful whether they are at school, at home or in the community.
- We see it as our parental responsibility to support the school's behavioural expectations, rules and procedures (carefully developed by School Council and staff), to reinforce them at home and constructively work with school staff to agreeably resolve any issues that may arise. Consequently we will discuss with our student the various items on the 'School Behavioural Expectations' sheet which the school asks students to agree to and sign at the start of each year.

D. Resourcing of Classroom Activities

- We understand that the School Council allocates approximately \$250,000 per year to provide the equipment, materials, consumables, support services etc. used day to day in the classrooms of all subjects at all year levels. We further understand that only about 5% of this comes from the school's Government grant (for the basic essentials only) and that the other 95% (for enhanced Teaching and Learning activities) is obtained from the voluntary subject fees paid by parents at \$555 per year.

- We understand that bulk-buying benefits save the school around 20% of the costs of individually purchased materials and that these savings are used by School Council to provide assistance subsidies to those parents who have significant financial difficulties in paying these subject fees.
- We want to support this important school strategy for enhancing T & L beyond that provided by the basic government funding, and will do so by paying the subject fees according to the option we have ticked below:
 - Option 1** - We will pay the subject fees in full by the due date, **6th February**
 - Option 2** – We will sign an Authorisation Form by the **6th February** to pay the subject fees by three equal monthly BPay or credit card deductions on the **20th February, 20th March and 20th April**
 - Option 3** – We have significant financial difficulties and will phone the Business Manager (Penny Niven on 9758 5022) before the **6th February** to agree on an appropriate payment variation/Council subsidy for paying the subject fees.
- We further understand that if any particular family doesn't pay these optional subject fees, then the materials for their student will have to be paid for from the other parents' subject fees. Consequently, we support the school's expectation that all parents voluntarily choose to pay the subject fees, using the above three options to cater for the particular financial circumstances of each family. **Paying these subject fees is not a legal requirement, rather a common sense and fair way for parents to cooperate with one another to enhance the quality of Teaching and Learning for all of our students at Fairhills giving due regard to each family's financial circumstances.**

E. Extra-Curricular Opportunities

- We understand that the school has a strong commitment to providing optional Extra-curricular activities for students, but these cannot be reasonably done at the expense of the normal day to day classroom programs. Consequently we accept that additional costs to parents are usually involved and that the school considers these a lower priority than the payment of the subject fees for the core curriculum. These extra activities include The Musical, non-essential camps and excursions, some sporting activities, Presentation Ball, Dance Competition etc.
- We want to provide extra-curricular opportunities for our student (when they are appropriate and when we can afford them) and will act responsibly by ensuring that we have met our obligations to the subject fees (options 1, 2 or 3).
- We will ensure that our student selects and actively participates in at least one ILP (Independent Learning Program) each semester.(Only applies to students in years 7 – 9).

F. Community Image & Reputation

- We understand that maintaining the good reputation that Fairhills has in our community is very important. Our effectiveness as a school, our ability to attract a full complement of Year 7 students each year, our funding allocation from the Government and our consequential capacity to provide a wide range of opportunities for all students depend upon the continuation of our good reputation.
- We offer to do our part to enhance the Fairhills image by:
 1. Taking opportunities to speak well of its strengths/achievements to our friends, other parents, family and community contacts.
 2. Reinforcing with our student the real benefits he/she is receiving in attending the school that we chose together as the one most suited for our needs.
 3. Drawing the school's attention in a supportive manner to any mistakes or deficiencies we see and where appropriate, working constructively with the staff to rectify the situation and further enhance the school.

In signing this Confirmation of Enrolment for 2017 for our student _____,
we endorse all the above items that we have ticked, and have completed the DET Data Collection Form

Date: _____

Adult A full name: _____

Signature _____

Adult B full name: _____

Signature _____

Please keep one copy for future reference and return the other to the school ASAP but no later than **6th February**.