Context

• Used appropriately, computers are a powerful tool (particularly when supported by the various functions of an Information Management System (IMS) such as our Compass system, quality learning packages and well-selected web-based resources) to foster the desired personalisation of learning and the increased learning outcomes needed by all students for them to be successful.
• For computer-based learning to be effective, access needs to be one-on-one and 24/7 for all students.
• Consequently, for our teaching and learning to be fully successful at Fairhills, we need to put in place arrangements which provide one-on-one, 24/7 computer access for all students in Years 7-12. These arrangements need to be simple, efficient, secure and at reasonable costs to parents. To meet these requirements, Fairhills has carefully developed a ‘one-stop-shop’ Computer Package which is available to all of our students.

Our strategy to achieve a one-on-one allocation for all students Years 7-12

1. The Package provides all students with two Notebook computers over the six years they have at Fairhills (in year 7 and again in year 10) but they need to be funded by the parents as the state government does not provide any funding for this purpose.
2. The Notebook (and its software) remains the property of the school to ensure standardization of hardware, software, warranty, GST requirements, theft insurance and servicing. Because the school is purchasing the computers, the GST can be claimed back by the school which helps to keep the costs down for parents.
3. At the end of each three year period, the computer becomes obsolete and is appropriately disposed of by the school
4. To access the new Notebooks in year 7 and again in year 10, parents will need to pay to the school on both occasions a Computer Package Fee of $690 (used to purchase the computer and its case and contribute ~ $150 to the backup Tech services (including the theft insurance, warranty, courier service, technician’s salary etc.) before the computers are allocated to the student.
5. Lower income families who have Health cards (approximately 25% at Fairhills) may be eligible for the Federal Government ‘School Bonus’, currently set at $800.
6. Students who transfer to another school part way through Years 7-12 will return the computer and receive a pro-rata refund of the Computer Package fee. By doing this we will create a pool of second-hand Notebooks (see #7 below).
7. Students who transfer into Fairhills during Years 7-12 may be able to pay a reduced fee for a second-hand Notebook (if available) so that they remain in the same replacement cycle as their age cohort.(see #6 above).
8. The Notebooks are purchased from the manufacturers with a standard M/S operating system and software suite called EduStar to which we add a Japanese script program. The school has the necessary licenses only while the computer is regularly used by students enrolled in the school. The O/S and Edustar software is automatically disabled when we dispose of the obsolete computers at the end of the three years.
9. Full documentation is provided including an Acceptable Use Agreement, Financial Agreement and User Handbook

Questions & Answers

Q1. Can I provide my student with a computer directly (BYOD –Bring your own device) and not pay the computer package fee?
A1. Yes, but we do not advise this option because: (i) your computer may not meet the requirements for it to be connected to the school system (ii) you would need to source and load the Edustar software yourself from the internet (iii) no on-site technical support would be available at school, so you would need to organise it yourself (iv) you lose the financial benefit we can provide by bulk purchase discounts, theft insurance and no GST (v) repairs will often be more expensive and involve longer delays (vi) teachers will be less able to assist your student with technical problems in class.

Q2. What happens if my child’s computer is vandalised, lost or accidently damaged?
A2. We expect each student to take good care of their computer, but if damage occurs, the parents will need to cover the costs.

Q3. What happens if my student’s computer is stolen either at school or elsewhere?
A3. You will need to fill in a police theft report and send it to the school. There is a $100 excess payable by the parents for each insurance claim. We recommend the use of a security cable while the computer is in use and locked storage in the student’s locker at other times. They should not be left in bags in the change rooms for PE lessons.

Q4. What happens if I don’t pay the computer fee in Year 7 or Year 10?
A4. All teachers will plan their lessons assuming all students will have their own Notebooks. We don’t want any student to be disadvantaged by not having a Notebook, so please talk to us so we can jointly resolve the issue. In 2014 we had almost 100% of year 7 students with a computer.

Q5. What happens if my student’s computer battery goes flat?
A5. Modern Notebooks have 6 hour batteries. We expect all students to recharge them each night (like they do with their mobile phones). However we recognise that there will be an occasional lapse. When this occurs, the student is expected to do the work in class as best they can (taking written notes, sharing a friend’s computer etc.) and then catch up the work at home that night. We ask parents to ensure that their students develop the habit of recharging every night.

Q6. What happens if my student’s computer stops working?
A6. The student takes the Notebook to the I/T office (open before and after school, recess and lunchtimes but not during class time) for a brief check. We have a warranty arrangement with the supplier if failure occurs in the first 12 months. If it is a software problem, the technician
will clear all the software and reload the EduStar package. Students can then reload all their documents from their Portfolio space or memory stick. In the meantime the student does their work in class as best they can (taking written notes, sharing with their friend etc.).

Q7. What do the students do about printing hard copies?
A7. With our Compass IMS (Information Management System), hard copies will be needed less often. However, each classroom provides wireless connection between each student’s computer and the student printer in the library. Copy costs are billed to the student’s pre-purchase account to ensure responsible use.

Q8. Do we still have to buy textbooks if our student has a Notebook?
A8. More appealing, interactive e-books are being developed and are predicted to replace some conventional textbooks over the next few years. This innovation, as well as achieving increased student engagement, will reduce the hassle of transporting heavy textbooks around and is also likely to reduce booklist costs for parents in due course.

Q9. Why do we ask parents to assist the school by paying the computer fee by December?
A9. We purchase the Year 7 and 10 computers before the end of the year so that during January the technicians can load the software, individualise each one (serial number, password, name label etc) and check they are working, ready to be distributed to students in the first week or so of term 1. Consequently the school needs to have the money before Christmas to pay the $100,000 bill. Parents are provided with an invoice by early term 4 and can assist the school by making the early payment either in full or by 3 credit card deductions (15” of Oct, Nov, Dec). If a parent waits to pay the full amount in February, there may be some delay in having the computer ready for their student to pick up (as we will need to put in a late order to the supplier).

Q10. Doesn’t the Commonwealth Government provide all senior school students with a free computer?
A10. It did this for about three years as part of the ‘Digital Revolution’ but this arrangement ended in 2012. When we were notified that government funding would cease, School Council decided to support parents and students by replicating the ‘years 7-9 computer package’ arrangements with a second ‘years 10-12 computer package’ for a similar cost to year 10 parents.

Q11. Has the school considered leasing the Notebooks rather than direct purchase?
A11. Yes but our research shows that this would cost parents more money in the long run (interest to the hire purchase company). At an average of $230 per year over the six years we consider our arrangements to be a very good deal (both educationally and financially).

Q12. How often will my student use his/her computer in class?
A12. This will vary for different subjects and different levels but students will need to bring them to all classes (unless otherwise informed by their teacher). As you would expect, it takes time for teachers to learn new skills and develop new computer based lessons. Students will notice a gradual increase in usage over the next several years. Teachers are expected to average at least 1 computer-based learning task per timetabled period in most subjects.

Q13. I can buy a Notebook more cheaply at Harvey Normans. Why doesn’t the school buy them there?
A13. The computer itself may possibly be cheaper but it may have lower specifications, be less robust, and it certainly won’t have theft insurance, a fully comprehensive software package and on-site technical support. See the attached sheet for a detailed cost comparison.

Q14 Has the school considered supplying an i-pad instead?
A14. Yes we have, but an i-pad is not a full computer. Although easy to use, an i-pad does not provide students with a full range of computer features nor the experience and practice in computer skills which are important for the students’ academic success. It is now possible to purchase ‘hybrids’ which are a computer and i-pad combined with all the benefits of a touch screen. However these are currently over $200 dearer so we have decided to delay their introduction for at least a year until they have dropped to a more affordable price.

Q15. How much will it cost to have my computer repaired?
A15. It depends on which parts need to be replaced. Here are the approximate costs (including labour) for the most commonly required items.

<table>
<thead>
<tr>
<th>Repair costs (parts plus Labour) by our dealer ‘Network Neighbourhood’ (updated 1/4/14)</th>
<th>2013 to 2014 Lenovo 131e Notebook</th>
<th>2015 Lenovo 11e Notebook</th>
</tr>
</thead>
<tbody>
<tr>
<td>Common Replacement Part</td>
<td>2013 to 2014 Lenovo 131e Notebook</td>
<td>2015 Lenovo 11e Notebook</td>
</tr>
<tr>
<td>Keyboard</td>
<td>170</td>
<td>Prices not yet available</td>
</tr>
<tr>
<td>Motherboard</td>
<td>325</td>
<td>Prices not yet available</td>
</tr>
<tr>
<td>LCD Screen</td>
<td>310</td>
<td>Prices not yet available</td>
</tr>
<tr>
<td>Palm Rest</td>
<td>170</td>
<td>Prices not yet available</td>
</tr>
<tr>
<td>Base Cover</td>
<td>165</td>
<td>Prices not yet available</td>
</tr>
<tr>
<td>LCD Cover</td>
<td>155</td>
<td>Prices not yet available</td>
</tr>
<tr>
<td>Hinge Kit</td>
<td>140</td>
<td>Prices not yet available</td>
</tr>
<tr>
<td>Replace serial number sticker (warranty)</td>
<td>10</td>
<td>Prices not yet available</td>
</tr>
</tbody>
</table>

Q16 Can I keep using the old first computer after the three years have elapsed and not pay the replacement fee for the next 3 years?
A16. Yes, but we don’t recommend this. The computer remains the property of the school but there is no warranty, no repair service, no theft insurance, limited availability of spare parts and technical assistance with software issues will cost $30 per event. Once it stops working sometime over the next 3 years, we will collect it back, dispose of it and ask the parent to pay the standard computer package fee so that we can order a replacement. So in the longer term it is unlikely that there will be any financial savings.

Q17. Will there be any changes to these arrangements?
A17. Yes, it is likely because this is a cutting edge initiative with limited precedent. We have described how we presently see it working but as it is implemented we will be adjusting to any changing circumstances and looking for ways to further improve it. We will keep you up-dated. If you wish to obtain further information or provide any feedback about these arrangements, please write or phone the principal on 97585022.

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Sometimes parents ask if they can provide their own notebook computer rather than pay the Fairhills computer package fee. Below we have set out the reasons why we believe that the Fairhills option is overall less expensive, more convenient and less problematic.

<table>
<thead>
<tr>
<th>Feature</th>
<th>Fairhills</th>
<th>Self-Supplied</th>
</tr>
</thead>
<tbody>
<tr>
<td>Computer Specifications</td>
<td>Lenovo 11e Notebook Computer 2GB RAM, full size keyboard, Strengthened Case, 11 inch screen</td>
<td>Equivalent PC Notebook Computer</td>
</tr>
<tr>
<td>Computer Cost</td>
<td>Computer Package cost is $690 (no GST is payable)</td>
<td>Equivalent computer costs vary. The likely range is $500 to $700 plus GST</td>
</tr>
<tr>
<td>Warranty</td>
<td>1 year</td>
<td>Usually only one year with each extra year costing approximately $40</td>
</tr>
<tr>
<td>Protective Carry Bag</td>
<td>Included</td>
<td>Costs vary depending on type - allow approximately $30</td>
</tr>
<tr>
<td>Operating System</td>
<td>Windows 8 Professional No cost to parents</td>
<td>Windows 8 Professional (upgrade from basic) approximately $200</td>
</tr>
<tr>
<td>Software</td>
<td>EduStar: over 100 different programs including full Microsoft Office provided free and loaded by the technicians</td>
<td>The Edustar suite can be downloaded from the web at no cost for enrolled students</td>
</tr>
<tr>
<td>Antivirus</td>
<td>Symantec No cost to parents</td>
<td>Various brands approximately $80</td>
</tr>
<tr>
<td>Repairs</td>
<td>On-site technician (3 years) No charge for software or warranty issues. Hardware repairs at competitive rates (see pricelist)</td>
<td>Off-site technician – parents need to organise when needed. Costs vary</td>
</tr>
<tr>
<td>Theft Insurance</td>
<td>No premium to pay (just a $100 excess if a claim is made)</td>
<td>Insurance premiums vary or parents pay for replacement if stolen</td>
</tr>
<tr>
<td>Wireless and Internet access at school</td>
<td>Currently no cost to parents</td>
<td>Currently no cost to parents</td>
</tr>
<tr>
<td>Total for 3 years</td>
<td>$690</td>
<td>$_________ (Your calculation)</td>
</tr>
</tbody>
</table>

1. All repairs to Fairhills computers are conveniently completed by an on-site technician, which allows students to more quickly resume their work on computer. On-site technicians are unable to work on BYOD privately owned computers.

2. The EduStar software package includes over 100 different programs including the full Office Suite. All of these can be downloaded free from the internet by any BYOD students but the school provides them to Package students automatically and instantaneously and they are easily reloaded by the technicians if there is a software problem.

3. In 2015, School Council policy will allow BYOD computers to be connected to the school wireless system and to the internet. We now have available, sophisticated security software to protect the system from potential virus threats, the use of illegal software or other inappropriate student use such as downloading movies.

4. Prices of Notebooks vary depending on many factors such as features, brand, size etc. We understand that from time to time sales and specials will seem enticing, however once all additional costs and conveniences are taken into consideration, we think that the Fairhills computer package presents a very favourable option for students.

5. If you would like to discuss the matter further, please don’t hesitate to contact the Principal.
The Package Fee set by School Council is $690 which provides the computer, a carry case and support services for 3 years (internet connection, a one year warranty, theft insurance, technician support, EduStar software (over 100 programs), wireless connection in all classrooms, access to printers etc.).

Student’s Name: ________________________________

Payment Options:

- 3 equal monthly B-Pay instalments on 15th October, November & December
- 3 equal monthly credit card instalments on 15th October, November & December
- Pay in full immediately by:
  - B-Pay
  - Credit Card
  - Enclosed cheque
  - Enclosed cash

OR
- Pay in full on the following date / / (before December 12th)
  - B-Pay
  - Credit Card
  - Cheque to be sent later
  - Cash to be paid later to the office
- Pay in full at the start of the school year

Comment ________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

Signature: __________________________ Date: ______________

CREDIT CARD DETAILS

MASTER CARD/VISA  EXPIRY DATE: /

NAME (Print)_________________________ SIGNATURE_________________________

BPAY DETAILS. The reference number is provided on your individual invoice but you still need to return this payments option sheet so that we know which option you are choosing.

An itemised receipt will be issued for taxation purposes.

PLEASE RETURN TO THE SCHOOL BY 15TH OCTOBER
The Package Fee set by School Council is $690 which provides the computer, a carry case and support services for 3 years (internet connection, a one year warranty, theft insurance, technician support, EduStar software (over 100 programs), wireless connection in all classrooms, access to printers etc.).

Student’s Name: ________________________________________________

Payment Options:

☐ Pay in full immediately by:

☐ B-Pay ☐ Enclosed cheque
☐ Credit Card / EFTPOS ☐ Enclosed cash

OR

☐ Pay in full on the following date / / (before December 13th)

☐ B-Pay ☐ Cheque to be sent later
☐ Credit Card / EFTPOS ☐ Cash to be paid later to the office

☐ Pay in full at the start of the school year

Comment________________________________________________________________________
________________________________________________________________________________

Signature: ________________________________ Date: ____________

PLEASE RETURN THIS FORM TO THE GENERAL OFFICE WITHIN 3 DAYS SO THAT WE KNOW HOW MANY COMPUTERS TO ORDER BEFORE CHRISTMAS

CREDIT CARD DETAILS

MASTER CARD/VISA  EXPIRY DATE:  /

Please debit my credit card for the amount of $__________________________

NAME (Print)_____________________________ SIGNATURE______________________________

BPAY DETAILS. The reference number is provided on your individual invoice but you still need to return this payments option sheet so that we know which option you are choosing.

An itemised receipt will be issued for taxation purposes.
September 2014

Dear Parents

I am writing to you because our records indicate that your students’ school notebook computer will be three years old by the end of this year and close to being obsolete. As we indicated to you at the time that you paid your 3 year Computer Package Fee, the school would provide you with the opportunity to return the computer after 3 years and be provided with a new one for the next three years. The cost of this change over is currently $690 to cover the following costs:

- $540 – computer and carry bag (no GST)
- $150 – 3 year back up support service including 1 year warranty, theft insurance, 5 day/wk access to school technicians to deal with software and warranty issues at no further cost and on-site repairs for accidental damage at set spare part repair rates.

Although these three year old computers will be considered by the school to be obsolete by next year, yours may still be working reasonably well. However the support services will have expired, the computer will gradually be getting slower and it will no longer be worth repairing/replacing if it develops a hardware problem, is accidently damaged or is stolen.

The recommended solution is to upgrade to a new Lenovo Ile computer with higher specifications and the on-going support services current for another 3 years.

Please find attached a copy of our ‘A Computer for Every Student Strategy 2015’ document which provides updated information and a set of commonly asked questions and answers. Please refer particularly to Q9, Q10 & Q16.

Also attached is an options return sheet providing three payment options:

i) Pay the full amount in a lump sum any time up to December 12th (see Q9)
ii) Pay in 3 monthly instalments commencing the 15th October
iii) Pay as a lump sum at the start of next year (some delays may occur in receiving delivery from the suppliers).

We acknowledge that this is a significant cost to parents (see Q10) but it does provide a cost effective and hassle-free way for parents to provide their students with 24/7 computer access.

Overall, this up-front fee corresponds to $230 per year.

We ask that you complete the Return Slip and return it to the General Office by the 15th October. If you would like to discuss the matter, please phone/email our eLearning Coordinator, Jenny Oliver or myself.

Yours sincerely

Harvey Wood
Principal